

King of Kings Lutheran Church Church Council Minutes

August 16, 2022

Attendance

Members in Person

Jen McKinnon, President
Brian Gager, Vice President
Jason Livingston, Vice President
Todd Dexheimer, Member at Large
Angie Olson, Treasurer
Dianne Johnson, Executive Director
Pastor Jon Larson, Lead Pastor
Jim Docken, Finance
Tami Olson, Secretary

Members Excused

Rebecca Kurtz Schwanke, Member at Large

Guest Present None

The meeting was called to order at **7:00 p.m.** by Jen McKinnon presiding.

Opening Prayer – Pastor Jon

Approval of Agenda

Jen moved to accept the agenda.
Jason seconded the motion.
Dan will not be here tonight

Motion passed (CC.22.08.29)

Approval of Prior months Meeting Minutes

Jen moved to accept the minutes of the last regular meeting.
Jason seconded the motion.

Motion passed (CC.22.08.30)

Celebrate Our Culture

- What charity or “cause” calls you to action?
 - Everyone shared what calls them to action.

Guest Presentation:

- Dan Green, Director of Marketing. To be rescheduled.

Business to Discuss

1. **Opportunities for Executive Team / Council visibility with staff and church community.**
 - a. Church Council agreed to put together a schedule through the rest of the year to participate in the announcements at worship.
 - b. Jen said we will be placed in rotation so it would be about once a month.

- c. Brian agreed to send out the schedule.
- 2. Angel of Hope – Dianne
 - a. Working in partnership as a host site to bring awareness and fundraising to bring the Angel of Hope to Woodbury- plans are still in the initial stages.

Upcoming Events and Meetings

1. Sock Hop was held on August 13, Jen asked how it went? Jason asked how it compared to last year. People spread out more, about the same number of people as last year. Food trucks were a success. \$1,300 brought in and mission team is counting donations. Jim asked how much it cost us – Dianne about \$8,000. Food truck vendors had positive feedback from attendees.

2. Congregational Meeting for Carpet and Paint – Aug 21, 2022, 12:30pm **CANCELLED**

3. Fall Kick Off – Sept 11th between services Dianne is working on placement for the church council - The Woodbury pep band to welcome people in. Will have hot dogs, popcorn mini donuts. Working on staff and council will have referee shirts and others will have jerseys. Will have hand outs with info. There will be drawings for 3 jerseys. Drawing for Vikings/Jets Game (\$1,300) suite.

Jason said we can meet for ½ hour to come up with creative for the Council area. Dianne added more info coming a like map. Pastor Jon said the main purpose is to welcome and give them brochure.

4. September 13th – Executive Team Meeting

5. September 20th – Council Meeting

6. Staff Meetings are 10am every Tuesday; future plans are for the staff leadership to identify times to meet.

2022 Strategic Focus Area Updates & Goal Statements

1. Worship Production – Jason

- a. Jake has been diligent on choosing background screens that are not distracting
- b. Jake is conducting training session.
- c. Pastor Jon added we have two new people.
- d. Jake has ProPresenter up and running as well as the start of using the theatre lighting in contemporary service.
- e. Jake is doing a phenomenal job in all areas of technical production and now has all the hearing devices working, as well.

2. Facilities Committee – Jen, Todd - Paint approved (check Room 108), waiting on loan option to approve carpet.

- a. Jen said what an incredible blessing of financial donations for the paint, carpet and flooring. Painting starts in October.
- b. Todd if we have some money we should use for the front of the sanctuary.
- c. Jen said once we finalized this project, we can discuss future plans.

2. Strategic Update on Leadership fulfillment (search/call process) – Brian

- a. First of all, Jason thank you for doing updates last time.
- b. Brian thank you Dianne for sending me info.
- c. Do we want to call it a call committee, search committee?
- d. Pastor Jon said I have been calling it a call/search committee.
- e. Dianne said I think the reason you want the word call is it's in the constitution.
- f. Dianne said we just need dates.
- g. Brian - How long do you leave it out there?
- h. Dianne said two to three weeks.
- i. Brian asked three weeks from the time of announcement.
- j. Angie asked can the announcement go on the Wednesday blast.
- k. Brian said have September 14th forms completed by. Review at September council meetings.
- l. The Constitutional bylaws address (10) members on the committee, 6 are voting members, 2 are non-voting, 1 non-voting staff member and 1 council member.
- m. Dianne said the call committee elects their own Chairperson.
- n. Brian added my role of helping is the non-voting member, I can help coordinate and do what I can for the group
- o. Brian said I will forward to you the announcement and the application, also names have been forwarded. Please forward me any names you think that would be good.

3. Stewardship / Offering – Jason

- fundraising - change funnel or “Change for Church” - Donor

engagement notes / thank you's / check in.

- a. Jason said we met as a group; we went through stewardship campaign history like we have in a past and looked at your thoughts for this year. Starting to build a campaign around the theme Gather and Grow.
- b. Engaging family to be readers, ushers, etc. Doing interview of members, testimonials
- c. Jen added letting the congregation see each other again.
- d. Jen to send out another meeting time so we can build out the schedule and details.
- e. Pastor Jon said Rally weekend, MEA weekend, early November weekend after all saints. Cards are due back by December 2nd. Jason we will find that date and work backwards.
- f. The last thing on stewardship, I (Jason) will want to connect with Dianne on the potential of fundraisers. I have personally done a lot of work with fundraisers for other organizations.

4. Long Term Strategic Plan (5–10-year plan) - Rebecca

- a. Rebecca said Dianne and her met talked through the model, Rebecca's is going to meet with Directors to get their wish list for future needs, ideas and dreams. This work helps identify short term and long-term plans.
- b. More updates to come.

STAFF REPORTS

Comments:

Jen gave huge kudos to staff on everything going on. She noted seeing more social media posts visualizing all that is going on this summer.

Pastor Jon to speak with Sam Johnson on contemporary worship and the possibility of continuing.

Jason added I think Sam is doing an excellent job. Each week good energy and fun to see.

Reports

1. Lead Pastor’s Report (Jon Larson)
 - a. Submitted my report
 - b. Discussion about services
 - c. Congregational Care – support leader
 - d. See appendix A for detailed report.

2. Finance and Treasurer’s Report
 - a. Even from June
 - b. July 2022 is similar to July 2021
 - c. Page 3 projections stayed that same, the trends continue on giving
 - d. August looking good with a wonderful gift.
 - e. Jen suggested sending thank you notes for donors.

	<u>July 022</u>	<u>Year-to-date</u>
Contributions	139,108	1,093,478
Expenses	124,449	832,852
Net	14,659	260,626

3. Executive Director of Operations Report (Dianne Johnson)
 - a. See appendix B for detailed report.
 - b. Looking at future hires.
 - c. Waiting to hear about roof repairs.
 - d. Reviewed and talked about historical giving.

4. Staff Report Review
 - a. See appendix C for detailed report.

Future Topics

September	Laurel Bornholtz or Dan Green

Action Items and who is responsible

1. Next month call search committee.
2. Have Dan come to next meeting.

3. Tami to send out calendar meeting notices for future council meetings.
4. Jason to set up follow-up meeting.

Items on the “to do” list:

1. Investment portfolio
2. The church will be reviewing the role of Church Council as it relates to the Role of the Exec Team
3. Review King of Kings Constitution and By Laws
4. Ready Set Grow

Closing Prayer - Jon

Meeting Adjourned

Jen moved to adjourn the meeting.

Jim seconded the motion.

Motion passed (CC.22.08.31)

The meeting adjourned at **8:36 p.m.**

Closing Prayer – Pastor Jon

Church Council Staff Reports

Appendix A: Report of Executive Director of Operations, Dianne Johnson

Church Council Report July 2022

Church Council Report August 2022

Finance:

In reading back through the July report, much has happened in regard to the carpeting project. We are no longer looking at a loan through Thrivent and have been challenged to raise the funds through the congregation due to our \$150,000 donor. With this gift, we received additional news that a donor has agreed to provide a \$50,000 match. It is now Tuesday after the announcement at worship and we have already raised \$23,920. We will share the news in the bulletin and in our eblast so in reality, we are just beginning to get the great news out. I have to say it felt great to call up Thrivent and give them the news that we no longer are looking at that loan.

Facility:

Building and grounds are looking good with a few repairs required- new cylinder locks on doors and special thanks to the Retired Men's Group for replacing a much deteriorated outside wall by the office entrance.

Continuing to follow up on the repairs to the light post in the north parking lot and the removal of the cement post.

Working on a new alarm system contract with Siemens and Collins.

Meeting with Mary Reimann, President and Music Director of Spirit Song Choir, to provide a venue for a series of concerts. One of the possibilities, is a community event for a Remembrance concert and fundraising opportunity for a Woodbury project called Angel of Hope.

I have attached information regarding this project. It would be wonderful to King of Kings to be part of this meaningful memorial for the community.

Send 2 nd inquiry to Haag Engineering and Brotherhood Mutual on the status of the roof claim. I will, once again, reach out to the Insurance Commissioners office if I receive no update within a few days.

Personnel:

I received a handful of contributions from staff and Church Council for input for the Ministry Site

Profile. I will begin the work on accumulating, organizing and then writing the summaries. My hope is to have something to review by the end of August/beginning of September- just finding the time and space to concentrate solely on this project can be somewhat difficult.

Working with a strong candidate for Contemporary Worship Lead and the possibility of a team concept for this position.

Also, working on a possible position job description and candidate for Congregational Care to help Pastor Jon out in this area of ministry.

I am waiting to hear back from Pastor Per Nelson for other seminary candidates that may have an interest in working at King of Kings for a period.

We will be posting for two positions- Worship Coordinators are needed for worship services and the Early Childhood Coordinator position that was presented earlier to Council in order to expand the resources for families and children's ministry.

We have hired two new Assistant Teachers in RSG which is a miracle in itself- this industry is facing a huge shortage of candidates.

We will be holding Kick Off Sunday on September 11 th ; our theme is based upon football and the Vikings versus Green Bay game later in the afternoon. The Church Council will be assigned an area in the Gathering Space to be the informational booth along with the place to complete an entry for the Grand Prize of 2 tickets to the Viking/New York game on December 4 th - seats are in a Suite with drinks and food provided and includes a parking pass. Total value is \$1300.00

Appendix C: Church Council Staff Reports

July 2022

Laurel Bornholtz

- Registrations are either live or going live for study offerings this fall: God's GALs, One Thousand Gifts (Nancy Nelson on Mondays) and Revelation: Extravagant Hope (Lynda Paulson on Thursdays - shifting from Tuesdays).
- Sue Lennartson, St. Andrew's Lutheran Church's Director of Adult Ministry, will be leading a small group leader training for us on Thursday, September 8 at 6:30 p.m. Sue is an experienced leadership resource having worked at Lutheran Brotherhood/Thrivent, Eagle Brook and St. Andrew's as a trainer, small group ministry pastor and adult ministry coordinator respectively. I worked with Sue at St. Andrew's and am excited to welcome her to King of Kings to share her expertise, energy and insight.
- Partnering with Pastor Jon, Dianne and Dan to plan the Fall Kick-Off on September 11. The adult groups within my area of responsibility are key players on the day of the event which has given me many opportunities to connect and plan with them. Everyone is looking forward to sharing their ministries within Kings of Kings and the community who visits with us on September 11.
- I'm working with the leadership team for Sunday Live (previously known as Adult Forum) to reboot their ministry and its appeal to potential new attendees. We meet again on August 18 to plan the first curriculum series. Plans are in place to send a postcard-sized invitation to those in our database between the ages of 45-60 to increase awareness and share what's new for 2022-23.
- I am leading the King of Kings boutique planning committee. We are meeting on August 16 to review the applications we've received. The boutique will be another excellent opportunity for us to open our doors to the community and share our welcome.
- The position description for an Early Childhood Coordinator is in the process of being posted. I have done a preliminary interview with Natalie Villanueva, daughter of our RSG director, Andrea Villanueva. Natalie will graduate in January from St. Thomas where she

is majoring in Family Studies with minors in Child Development and Religion. She currently works in the King of Kings nursery on Sunday morning.

Dan Green

Michael Carmack

- Just wrapped up ServeCamp - we had 28 students participating, did some amazing work together! This year we really focused on how just one person working for good can make change in the world
- Working to gather small group leaders for confirmation and getting fall programming up and running
- Working to get confirmation services all in place and ready to go - we have about 50 or so students who will be participating in the rite of confirmation this year
- Beginning work on next summer program offerings - including a new mission experience for our MS students

Paula Arland

- Had a great experience with the kids at Wapo Seeds and Youth camps. The opportunity to be present and to play alongside the campers is so appreciated.
- Grateful for Megan Rand's presence this summer. Wishing her the best as she heads back to Gustavus this fall.
- Working on the Kids of the Kingdom Fall Kickoff event on September 11. K-5th graders will experience worship, play games and build community.
- Starting to recruit for Kids of the Kingdom volunteers. Looking for confirmed members to be classroom teachers (with a few exceptions) and for students and adults for classroom assistants and non-classroom volunteer opportunities.
- Thinking about Fall Festival and Children's Christmas program.

Elizabeth Hendrickson

- I traveled to Tanzania from July 18 to August 7 to visit our mission partners in Dodoma and Kilolo, Iringa. All of our partners were happy to receive a visit from King of Kings and they offered prayers for everyone in our congregation. I worshiped in Kilolo on Sunday, July 31. It was a lively and spirited worship, with lots of thanks offered to the partnership between our two congregations. It was a joy to visit all these mission partners on behalf of the congregation.
- The School Supplies Collection was held from July 24 to 31. It was a successful collection again this year. Donations were delivered to the School District 833 office and will be given to students in August.

- The Summer Sock Hop will be held on August 13. I am busy finalizing plans with the Mission Events Team. We are looking forward to a fun evening of fellowship with our community!

Andrea Villanueva

- Busy getting ready for the teachers and kiddos to come back in September!
- We are (almost desperately) looking for an Assistant Teacher in our M/WmF 4's class. I've had 3 applicants and they did not cut it - please help spread the word to those that you know! I can discuss qualifications/experience with anyone who's interested. Two of our great teachers left after last year to pursue full time jobs.
- Getting ready for our booth at the Sock Hop - we are offering crafts and chalk/hula hoops for kiddos this year. We had over 100 kids last year and I want to have some fun things for them!
- Enrollment looks great - we have openings in the 5's classes (however, being short a teacher I may have to keep that class small).
- Looking forward to another great school year!